



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

Thursday, July 11, 2024, at 9:30 a.m.

BOARD ROOM/VIRTUAL MEETING

Laguna Woods Village Community Center, 24351 El Toro Road

REPORT

COMMITTEE MEMBERS PRESENT:

Chair- Mark Laws, Reza Karimi, S.K.
Park, David Veeneman, Brad Rinehart
(via Zoom)

ADVISORS PRESENT:

Patricia Bailey (via Zoom), Diane Bonar,
Mark Brenner, Krystal Meier

OTHERS PRESENT:

None

STAFF PRESENT:

Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Laws called the meeting to order at 9:32 a.m.

2. Approval of Agenda

Director Park moved to approve the agenda. Director Karimi seconded, and the agenda was unanimously approved.

3. Approval of the June 17, 2024 Report

Director Karimi moved to approve the meeting report, Director Park seconded it, and it was unanimously approved.

4. Remarks of the Chair

Chair Laws welcomed the newly appointed advisors.

5. Member Comments

One member commented on the Gate 11 rumor mill starting regarding turf reduction.

6. Response to Member Comments

Chair Laws responded.

7. Department Head Update

Mr. Wiemann asked the committee for direction on slopes for 2025, as the contract will be going out to bid next month. The committee will let Mr. Wiemann know what changes they want to see. He also asked for direction on the Fruit Tree Policy, as members do not understand it and are planting many of them. Chair Laws asked for the policy to be discussed at the next meeting and the policy enforced until the board decides otherwise.

a. Project Log

Mr. Wiemann went over the project log for each section. Questions were asked and answered.

b. Tree Work Status Report

None

c. Greenius Training Update

The committee asked questions and directed Staff to add two columns for the number of staff planned for the training and how many completed it. They also asked for the 2025 training schedule.

d. Quality Control Monthly Report

Mr. Wiemann presented a PowerPoint presentation. He notified the committee about using the ticketing system within Orange QC for inter-department corrections. The committee asked questions and discussed. The committee requested monthly reporting regarding how many Third Mutual inspections were completed in the prior month, how many deficiencies were identified, and how many tickets created.

e. Performance Review Schedule

The committee asked questions regarding the schedule and requested a heading be added. Mr. Wiemann notified the committee that the contractor completed the table. The committee requested Staff to ask questions of the contractor to understand the status and be able to answer the committee's questions. Mr. Wiemann will contact them for an updated one and to find out when stakeholder interviews will be scheduled.

- 8. Consent Calendar** - *All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the Board by one motion. Items removed from the Consent Calendar by members of the Board were moved for further discussion and action by the Board.*

Two tree removal requests were pulled for discussion. Director Park made a motion to approve the consent calendar, and Director Veeneman seconded it. The Consent Calendar motion was approved by consent.

- a. 3336-2G Tree Removal Report**
- b. 3489-B Tree Removal Report**
- c. 5493-A Off-Schedule Tree Trimming Request**

9. Items for Discussion and Consideration

a. 5509-A Tree Removal Request

Two residents spoke regarding their concerns. Discussion ensued among the committee. Director Park made a motion to remove the tree located in the back of the unit and hard trim and root prune the tree located in the front of the unit. Director Karimi seconded. The motion passed unanimously.

b. 3512-A Tree Removal Request

The residents spoke regarding their concerns. They changed their request, asking for the tree to be trimmed and not removed. Discussion ensued among the committee. Director Park made a motion to approve a hard trim on the tree, and Director Veneman seconded—the motion passed by a vote of 4-0-1 (Chair Laws abstained).

c. Incentives for Members to Remove Turf Ahead of Schedule of Staff Efforts

Questions were asked and answered, and discussion ensued among the committee. The committee directed staff to write a staff report with recommendations on handling this and the procedures for making it an option for residents. Chair Laws asked for the report in the next 2-3 months.

d. Artificial Turf Guidelines

The committee discussed how artificial turf should be handled. Mr. Wiemann suggested material—and product-based guidelines for residents to follow, but each request would be a case-by-case scenario. Mr. Wiemann will email the committee a list of his "quality requirements" suggestions for them to look into and discuss at the next meeting.

e. Potential Water Saving Gate 14 Turf Reduction

Mr. Wiemann explained the graph. Questions were asked and answered.

f. Thoughts Regarding KPIs Committee would like from Staff

The committee discussed ideas, options, and what they wanted to see. Chair Laws presented two graphs as suggestions for what he would like to see—the first number of tickets by type monthly, with resolution times. The second number of tickets closed within standard lead time (SLT). The committee discussed the matter and tabled to request for Staff to deliver different KPIs than they are already creating and sharing.

g. Review of Ticket Types and Classifications

The committee asked various questions, and Mr. Wiemann answered them. Discussion ensued. Mr. Wiemann offered to discuss compliant ticket category options with his staff and bring a new list of landscape suggestions to the committee next month.

h. Clippings Tickets Pilot Program

Mr. Wiemann explained the pilot program and why he thinks it is a good idea to try -- specifically to save Staff time from cleaning-up the area after removing the clippings. Questions were asked and answered. Director Veeneman made a motion to accept the staff's recommendation. Chair Laws seconded, and the motion passed unanimously.

i. 5206 Landscape Alteration

Discussion ensued among the committee. Director Veeneman made a motion to accept the staff's alternate solution: Either the resident hires a contractor to complete the turf reduction themselves using the committee's approved plan and maintains their landscape themselves, OR the resident removes the gravel and solar lights. Chair Laws seconded. The motion passed unanimously.

10. Items for Future Agendas

- Ficus Tree Removals
- Slope Plan Suggestions 2025
- Fruit Tree Policy
- PPRP Methodology – Exceptions Discussion

11. Committee Member Comments

Director Veeneman thanked Mr. Wiemann and appreciated his knowledge.

12. Next Meeting Date: Thursday, August 1, 2024, at 9:30 a.m.

13. Adjourned at 12:23 p.m.

Mark W. Laws

Mark W. Laws (Feb 17, 2024 05:50 PM)

Mark W. Laws, Chair
Kurt Wiemann, Staff Officer
Megan Feliz, Landscape Administrative Assistant
949-268-2565